



Status Date: October 11, 2011

Draft Amended & Approved

MEETING MINUTES			
Meeting Type	Monthly Chapter 36 Board Meeting		
Meeting Date	September 13, 2011		
Meeting Time	10:09 AM		
Meeting Location	2221 East Lamar Boulevard, Arlington, Texas		
Officers – 2011-2012		In Attendance	Absent
President	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Charles Stearman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	David Harry	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Jennifer Ayers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-2 Year	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year (Chair)	Robert Duran	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Marcus Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 3 Year	Donnie Sherwood	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education – 1 year (Chair)	Lily Khan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education – 2 year	Mark Thigpen	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education – 3 year	Denise Perez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership Chair	Dorrien Himes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Programs / Social Chair	Kathy Robertson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Relations & Marketing	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Young Professionals Chair	Josh Canuteson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsletter Editor / Photographer	Dalton Vann	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian / Records	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Guests: None			
Other Members in Attendance: Terri Smith			

CHAPTER 36 BOARD MEETING HELD ON SEPTEMBER 13 2011

The meeting was called to order by President Craig Brandt at 10:09 A.M. The Meeting Agenda was previously distributed via e-mail by President Brandt.

Approval of Meeting Minutes from June 8, 2011 and July 8, 12, & 20 E-mail Votes

Motion was made by Greg Cook to approve the minutes as presented; second by Greg Althoff; motion passed unanimously.

President

President Brandt introduced the new committee chairs; Karen Gnuse (Marketing & Public Relations) and Josh Canuteson (Young Professionals). Terri Smith will be helping Karen. Karen will be taking over some of Shannon Cook's former responsibilities. There was discussion regarding a marketing plan; the Chapter is working through transitions since Shannon's resignation, reassigning tasks, and identifying areas of responsibility. In regards to designating a luncheon registration person, Greg Cook indicated the person needs to be in close contact with the Programs Chair and it was agreed that the person should be added to the Programs Committee. The goal was to have someone established by the next meeting.

Regarding the city of Fort Worth hosting the IRWA convention in 2017, President Brandt received an email from the City inviting him for a weekend to see what the City has to offer (dinner, Nascar, convention center tour, hotel stay). There was discussion about our possible involvement with the convention and what our costs were for our last effort. We agreed to explore the possibility with the understanding that we don't intend to spend \$10,000. By the next meeting, we agreed to decide who will go to Fort Worth and Kathy Robertson would find out how much the City is willing to contribute.

Vice President

Vice President Stearman commended President Brandt on his fine job coordinating two Spring Seminars. The month of April is favored to have the 2012 Spring Seminar. April 19 and 20th was tentatively approved. After the date is finalized, 'save the date' cards will be sent out. Greg Cook pointed out the importance of coordinating early in order to get accreditation. Lily Khan noted that if we are to do postcard mailings, a budget is needed. Motion passed for a \$400 budget and was amended to be up to \$500. Vice President Stearman mentioned the possibility of shortening the seminar to six hours and ending at 4pm. Plans were made to discuss later, as a committee will be forming.

Treasurer

David Harry presented the Treasurer's Report for June 2011. Additionally, the June – August 2011 P/L report, June – August 2011 General Ledger report, 2011 balance sheet, and 2011 luncheon meeting P/L reports were distributed (all attached to this document). Motion to approve Treasurer's report was made by Charles Stearman; Second was by Donnie Sherwood: motion passed unanimously.

The Chapter is set up for online banking and it is reconciled through the end of August. The Quickbooks software is online and IRWA Headquarters has established the system and the categories. Headquarters wants it to be uniform so there is not much freedom to change, add or edit categories.

The Chapter needs to clarify as of September 8 that we are no longer paying Dellamark; Karen Gnuse is taking over those duties.

Secretary

Jennifer Ayers presented July email votes for approval. Motion was made by Greg Cook to approve and seconded by Marcus Boyd. Conflict of interest statements were signed by Karen Gnuse and Kathy Robertson. One is still needed from Denise Perez.

Director (1 Year)

Donna Harrison indicated the Chapter received a Thank You note from Phillip Davis (then read aloud by Greg Cook). Daniel Stekol sent an email asking the Chapters to research three types of target members Headquarters can reach out to. Kathy Robertson mentioned title companies and pipeline companies. Utilizing our suggestions forwarded from Donna, Headquarters will contact the companies and sent a letter/kit by September 30.

Director (2 Year)

Greg Cook asked the Board to consider changing the scholarship parameters. It would open up the pool of applicants to not make it a requirement to be in the Right-of-Way industry. Employer of the Year and Professional of the Year nominations will be emailed to the Chapter this month. The committee needs to be finalized; Greg will confirm with Wendell Pyles and Kyle Ray and that Wendell Pyles will serve as Chair. A new 3-year member is needed.

PDC

Robert Duran reported that Bill Wimberley recently received the SR/WA designation and he planned to present him with the SR/WA designation plaque at today's meeting.

He reported that PDC would like to make a presentation to the general membership at a future Chapter meeting. IRWA Headquarters has provided a Power Point presentation regarding the Right of Way Professional Career Path to assist PDC with explaining credentialing requirements to Chapter members.

Greg Cook suggested we schedule it on an annual basis. Donnie Sherwood volunteered to present it sometime in the future.

He also reported that IRWA Headquarters had two new policies. Effective January 1, 2012, there will be a new SR/WA Comprehensive Exam that will be more difficult, with more questions, and with a shorter time to complete. Effective July 1, 2012, only IRWA ethics courses 103-Ethics and the Right of Way Profession or 104, Standards of Practice for the Right of Way Professionals may be applied towards the ethics requirement for recertification.

Education

Approval was made to continue offering the member discount on class tuition (Greg Cook made motion, Kathy Robertson, second). Course 200 is full. Headquarters is offering discounts on online classes this month. Houston offers a \$50 off coupon – to everyone, not just members. Discussion was made regarding our Chapter offering something similar.

Membership

The amount of the 2012 membership dues was discussed. Headquarters increased their portion of the dues by \$10. Craig Brandt recommended we stay at \$20 for our Chapter dues. Motion made by Dorrien Himes; second Dalton Vann. Dorrien Himes provided a written report and made a motion to request approval for new members. Second by Charles Stearman. Motion passed unanimously.

IRWA MEMBERSHIP – SEPTEMBER 2011

NEW APPLICATIONS: (10)

Dorothy M. Cowey – Landmark Field Services, Inc.

Kent M. Foster – Landmark Field Services, Inc.

Canaan R. Hendricks – Landmark Field Services, Inc.

Keith A. Oberg – Landmark Field Services, Inc.

Marc Rendon – Landmark Field Services, Inc.

Dan Johnson – Landmark Field Services, Inc.

Stevan Swope – Landmark Field Services, Inc.

Michael L. Lewis, – Pacheco Koch

Gary Ketchen – Land Agent

Marcie E. Butler – Percheron Acquisition

MEMBERSHIP TRANSFERS to Chapter 36:

Janet Burleson – Coates Field Services (Chapter 8)

MEMBERSHIP TRANSFERS out of Chapter 36:

None received

Membership Status

Net Membership 2010: 333

Total New Members 2011: 32

Transfers out: -1

Transfers in: -1

Total: 365

Programs

Kathy Robertson reported that there is an upcoming price increase in our lunches (\$17 to \$20 vs. \$15). Chesapeake is sponsoring today's luncheon. Kathy will thank them during the Chapter meeting and noted that there are cards at every table acknowledging their generous sponsorship. Kathy will continue to solicit sponsors and work closely with Karen Gnuse until Marketing is up and running. Greg Cook recommended we establish policies regarding lunch sponsorships. Ken Morgan, Dean of Geology for SMU, will be our October speaker.

Public Relations & Marketing

Karen Gnuse introduced Terri Smith from Transystems who will be joining the committee. The committee's goals are to increase corporate and personal membership and to increase our visibility. Ideas to implement these goals are to develop a brand, create an account for the Chapter on Facebook and Twitter. Advertising opportunities continue to be researched.

Young Professionals

Josh Canuteson discussed hosting a happy hour at Fox & Hound in early October for the Young Professionals. He asked the Chapter to please fund the appetizers. He will send out an email with more information regarding pricing.

Newsletter/Photographer

Dalton Vann asked to please submit articles by the 20th of the month. Craig Brandt agreed to discuss advertising in the newsletter at the next meeting.

Historian

Greg Althoff had nothing to report.

Old Business

None

New Business

None

Adjourn

Meeting adjourned by President Brandt at 11:40 a.m.

Minutes recorded by Jennifer Ayers, Secretary



CHAPTER 36 BOARD AGENDA
September 13, 2011

Approval of June meeting minutes

EXECUTIVE BOARD

President – Craig Brandt

- Introduction of New Committee Chairs
 - Karen Gnuse – Marketing & Public Relations
 - Josh Canuteson – Young Professionals
- Marketing Plan Needed
 - Identify responsibilities and processes
 - Scholarships and Marketing are tied together
 - Email Blast requests through PR for QC
 - Designate Registration person
- Ft. Worth 2017
 - Chapter 36 Host IRWA International Conference?

Vice President – Charles Stearman

- 2012 Spring Seminar
 - Never too early to start discussing dates
 - Golf, Class and Seminar Combo Options – What worked, what did not?

Treasurer – David Harry

- June 2011 Treasurer's Report
- June – August 2011 P/L Report
- June – August 2011 General Ledger Report
- 2011 Balance Sheet
- 2011 Luncheon Meeting P/L Reports

Secretary – Jennifer Ayers

- June Meeting Minutes
- July Email Approval
- Conflict of Interest Statements

Director 1 Year – Donna Harrison

-

Director 2 Year – Greg Cook

- Scholarship
 - 2012 applications will be accepted in early Spring of 2012



COMMITTEES

PDC – Robert Duran Committee Chair

Marcus Boyd 2 Year Committee Member

Donnie Sherwood 3 Year Committee Member

- PDC Report
 - Present SR/WA Designation
 - Webinar - Best Practices for Chapter PDC
 - Recent changes affecting SR/WA candidates

Education – Lily Khan Committee Chair

Mark Thigpen - 2 Year

Denise Perez – 3 Year

- Education Report

Membership – Dorrien Himes Committee Chair

- New Chapter Member approval
- 2012 Membership Dues Increase

Programs – Kathy Robertson Committee Chair

- Fall Social Update - October 15 at Billy Bobs
- October Luncheon Speaker

Public Relations and Marketing – Karen Gnuse Committee Chair

- Introduction
- Website Coordination

Young Professionals – Josh Canuteson Committee Chair

- Introduction
- Social Events and Overall Integration

Newsletter/Photographer – Dalton Vann Committee Chair

- Newsletter Due dates

Historian – Greg Althoff – Committee Chair

-

OLD BUSINESS:

-

NEW BUSINESS:

-

**Chapter 36
Profit & Loss
June - August, 2011**

	Total
Income	
4020 Interest & Dividend Income	1.25
410 COURSE INCOME	
400 COURSE 400'S{110}	
4402 402-Intro to Income Cap Approac	215.00
4403 403-Easement Valuation	580.00
Total 400 COURSE 400'S{110}	795.00
900 COURSE 900'S{151}	
4901 901-Engineering Plan Develop.	985.00
Total 900 COURSE 900'S{151}	985.00
Total 410 COURSE INCOME	1,780.00
4670 Other Income	3,532.26
47 SEMINARS & CONFERENCES INCOME	
9750 Other Conventions & Meetings	840.00
Total 47 SEMINARS & CONFERENCES INCOME	840.00
Total Income	\$6,153.51
Expenses	
50 SPECIAL EVENTS EXPENSE	
5000C Special Events Expnes #3	2,275.00
Total 50 SPECIAL EVENTS EXPENSE	2,275.00
501 COURSE EXPENSES	
590 COURSE 900'S	
5901 901-Engineering Plan Develop.	98.96
Total 590 COURSE 900'S	98.96
Total 501 COURSE EXPENSES	98.96
504 CONTRIBUTIONS, GRANTS, ETC PAID	
8003 Contribution to Regions	300.00
8004 Contribution - Other	7,969.00
Total 504 CONTRIBUTIONS, GRANTS, ETC PAID	8,269.00
60 SEMINARS & CONFERENCES EXPENSES	
6500 Other Conventions and Meetings Expense	2,343.84
Total 60 SEMINARS & CONFERENCES EXPENSES	2,343.84
7100 Bank Charges & Credit Card Fees	57.98
7300 Travel Expenses	3,857.31
7600 Miscellaneous Expense	33.56
7990 Website Expense	1,300.00
Total Expenses	\$18,235.65
Net Income	\$ -12,082.14

Wednesday, Sep 07, 2011 05:03:54 PM PDT GMT-7 - Accrual Basis

<https://qbo.intuit.com/qbo28/reports/520568332/execute?rptid=520568332-PANDL-view-1...> 9/7/2011

Luncheon Profit & Loss

<u>Month</u>	<u>Venue</u>	<u># Attending</u>	<u>Cost</u>	<u>Cost/Person</u>	<u>Sales</u>	<u>Net</u>
January	Cacharel	90	\$1,350.00	\$15	\$1,221.60	(\$128.40)
February	Cacharel	115	\$1,725.00	\$15	\$1,402.78	(\$322.22)
March	Cacharel	76	\$1,231.20	\$16.20	\$1,148.96	(\$82.24)
May	Cacharel	70	\$1,050.00	\$15	\$773.08	(\$276.92)
June	Cacharel	55	\$975	\$15/\$20	\$840	(\$135.00)

13 made reservations (non-prepaid) and did not attend

Chapter 36
General Ledger
June - August, 2011

Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
10 CASH & BANK							
1001 Checking - B of A							
							54,537.11
							Beginning Balance
06/08/2011	Check	1991	Cacharel Restaurant	June Meeting	6500 SEMINARS & CONFERENCES EXPENSES:Other Conventions and Meetings Expense	-975.00	53,562.11
06/10/2011	Check	1992	US Right of Way	Supplies & Food	5901 COURSE EXPENSES:COURSE 900'S:901-Engineering Plan Develop.	-98.96	53,463.15
06/10/2011	Deposit		PayPal	June Meeting	-SPLIT-	315.86	53,779.01
06/10/2011	Deposit		Deposit	June Meeting	9750 SEMINARS & CONFERENCES INCOME:Other Conventions & Meetings	495.00	54,274.01
06/10/2011	Deposit		Deposit		-SPLIT-	1,780.00	56,054.01
06/17/2011	Check	1993	Shannon Cook		7990 Website Expense	-485.00	55,569.01
06/17/2011	Check	1995	Craig Brandt	Annual Conference	-SPLIT-	-1,698.34	53,870.67
06/17/2011	Check	1994	Trophy Arts	Inv. 18225	7600 Miscellaneous Expense	-33.56	53,837.11
06/22/2011	Check	1996	Charles Stearman	Annual Conference	-SPLIT-	-1,226.25	52,610.86
06/30/2011	Deposit		Deposit		4020 Interest & Dividend Income	0.46	52,611.32
07/08/2011	Check	1999	Shannon Cook		7990 Website Expense	-765.00	51,846.32
07/08/2011	Check	1998	IRWA, Chapter 74	President Puppet	8004 CONTRIBUTIONS, GRANTS, ETC PAID:Contribution - Other	-400.00	51,446.32
07/08/2011	Check	2000	IRWA Region 2	Hole Sponsorship	8003 CONTRIBUTIONS, GRANTS, ETC PAID:Contribution to Regions	-300.00	51,146.32
07/08/2011	Check	1997	Donna Harrison	Annual Conference	7300 Travel Expenses	-168.80	50,977.52
07/12/2011	Check	2001	DellaMark Technologies, Inc.		7990 Website Expense	-50.00	50,927.52
07/13/2011	Check	2002	East Texas Hospice		8004 CONTRIBUTIONS, GRANTS, ETC PAID:Contribution - Other	-3,284.50	47,643.02
07/13/2011	Deposit		Deposit	December Meeting	9750 SEMINARS & CONFERENCES INCOME:Other Conventions & Meetings	15.00	47,658.02
07/13/2011	Check	2003	Samantha Head Scholarship Fund		8004 CONTRIBUTIONS, GRANTS, ETC PAID:Contribution - Other	-3,284.50	44,373.52
07/27/2011	Check	2004	Greg Cook	Annual Conference	-SPLIT-	-2,088.92	42,284.60
07/29/2011	Check	2005	Billy Bob's Texas	Fall Social	5000C SPECIAL EVENTS	-2,275.00	40,009.60

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
07/29/2011	Check		Bank of America	Check Enclosure Fee	EXPENSE:Special Events Expnes #3 7100 Bank Charges & Credit Card Fees	-5.00	40,004.60
07/29/2011	Deposit		Deposit		4020 Interest & Dividend Income	0.44	40,005.04
08/07/2011	Check	2006	Phillip Davis	Scholarship	8004 CONTRIBUTIONS, GRANTS, ETC PAID:Contribution - Other	-1,000.00	39,005.04
08/19/2011	Check		PayPal	PayPal Fee	7100 Bank Charges & Credit Card Fees	-38.84	38,966.20
08/30/2011	Check	2007	Trophy Arts	Name Tags	6500 SEMINARS & CONFERENCES EXPENSES:Other Conventions and Meetings Expense	-43.84	38,922.36
08/31/2011	Deposit	INTEREST		Interest Eamed	4020 Interest & Dividend Income	0.35	38,922.71
08/31/2011	Deposit		IRWA	2010-2011 non-member honorarium share	4670 Other Income	3,532.26	42,454.97
Total for 1001 Checking - B of A						\$ -12,082.14	
Total for 10 CASH & BANK						\$ -12,082.14	
3500 Retained Earnings							
Beginning Balance							39,100.52
Total for 3500 Retained Earnings							
40 SPECIAL EVENTS INCOME							
4000B Special Event #2							
Beginning Balance							18,279.82
Total for 4000B Special Event #2							
Total for 40 SPECIAL EVENTS INCOME							
4020 Interest & Dividend Income							
Beginning Balance							1.46
06/30/2011	Deposit		Deposit		1001 CASH & BANK:Checking - B of A	0.46	1.92
07/29/2011	Deposit		Deposit		1001 CASH & BANK:Checking - B of A	0.44	2.36
08/31/2011	Deposit	INTEREST			1001 CASH & BANK:Checking - B of A	0.35	2.71
Total for 4020 Interest & Dividend Income						\$1.25	
4041 Member Dues/Assessments							
Beginning Balance							6,520.00
Total for 4041 Member Dues/Assessments							
410 COURSE INCOME							
100 COURSE 100'S{102}							
4104 104-Standards of Practice							
Beginning Balance							1,210.00
Total for 4104 104-Standards of Practice							
Total for 100 COURSE 100'S{102}							
200 COURSE 200'S{156}							
4203 203-Alternative Dispute Resol.							
Beginning Balance							265.00
Total for 4203 203-Alternative Dispute Resol.							

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for 200 COURSE 200'S{156}							
400 COURSE 400'S{110}							
4400 400-Principles of R/E Appraisal							
	Beginning						163.00
	Balance						
Total for 4400 400-Principles of R/E Appraisal							
4402 402-Intro to Income Cap Approac							
06/10/2011	Deposit		Deposit	Course Income	1001 CASH & BANK:Checking - B of A	215.00	215.00
Total for 4402 402-Intro to Income Cap Approac							\$215.00
4403 403-Easement Valuation							
06/10/2011	Deposit		Deposit	Course Income	1001 CASH & BANK:Checking - B of A	580.00	580.00
Total for 4403 403-Easement Valuation							\$580.00
Total for 400 COURSE 400'S{110}							\$795.00
500 COURSE 500'S{123}							
4503 503-Mobile Home Relocation							
	Beginning						16.00
	Balance						
Total for 4503 503-Mobile Home Relocation							
Total for 500 COURSE 500'S{123}							
700 COURSE 700'S{139}							
4701 701-Property Mgmt. - Leasing							
	Beginning						415.00
	Balance						
Total for 4701 701-Property Mgmt. - Leasing							
4703 703-Real Property/Asset Mgmt.							
	Beginning						96.00
	Balance						
Total for 4703 703-Real Property/Asset Mgmt.							
Total for 700 COURSE 700'S{139}							
900 COURSE 900'S{151}							
4900 900-Principles of R/E Engineer.							
	Beginning						704.00
	Balance						
Total for 4900 900-Principles of R/E Engineer.							
4901 901-Engineering Plan Develop.							
06/10/2011	Deposit		Deposit	Course Income	1001 CASH & BANK:Checking - B of A	985.00	985.00
Total for 4901 901-Engineering Plan Develop.							\$985.00
Total for 900 COURSE 900'S{151}							\$985.00
Total for 410 COURSE INCOME							\$1,780.00
4670 Other Income							
09/31/2011	Deposit		IRWA	2010-2011 non-member honorarium share	1001 CASH & BANK:Checking - B of A	3,532.26	3,532.26
Total for 4670 Other Income							\$3,532.26
47 SEMINARS & CONFERENCES INCOME							
4085 Spring Seminar Income							
	Beginning						10,110.00
	Balance						
Total for 4085 Spring Seminar Income							

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
9750 Other Conventions & Meetings							
							6,443.02
							Beginning Balance
06/10/2011	Deposit		Deposit	June Meeting	1001 CASH & BANK:Checking - B of A	495.00	6,938.02
06/10/2011	Deposit		PayPal	June Meeting	1001 CASH & BANK:Checking - B of A	330.00	7,268.02
07/13/2011	Deposit		Deposit	December Meeting	1001 CASH & BANK:Checking - B of A	15.00	7,283.02
Total for 9750 Other Conventions & Meetings						\$840.00	
Total for 47 SEMINARS & CONFERENCES INCOME						\$840.00	
50 SPECIAL EVENTS EXPENSE							
5000A Special Events Expnes #1							
							125.43
							Beginning Balance
Total for 5000A Special Events Expnes #1							
5000B Special Events Expnes #2							
							6,141.35
							Beginning Balance
Total for 5000B Special Events Expnes #2							
5000C Special Events Expnes #3							
07/29/2011	Check	2005	Billy Bob's Texas	Deposit	1001 CASH & BANK:Checking - B of A	2,275.00	2,275.00
Total for 5000C Special Events Expnes #3						\$2,275.00	
Total for 50 SPECIAL EVENTS EXPENSE						\$2,275.00	
501 COURSE EXPENSES							
510 COURSE 100'S							
5104 104-Standards of Practice							
							121.26
							Beginning Balance
Total for 5104 104-Standards of Practice							
Total for 510 COURSE 100'S							
540 COURSE 400'S							
5421 421-Valuation of Partial Acquis							
							223.24
							Beginning Balance
Total for 5421 421-Valuation of Partial Acquis							
Total for 540 COURSE 400'S							
550 COURSE 500'S							
5501 501-Residential Reloc. Assist.							
							46.81
							Beginning Balance
Total for 5501 501-Residential Reloc. Assist.							
Total for 550 COURSE 500'S							
560 COURSE 600'S							
5606 606-Environmental Process							
							160.65
							Beginning Balance
Total for 5606 606-Environmental Process							
Total for 560 COURSE 600'S							
570 COURSE 700'S							
5701 701-Property Mgmt. - Leasing							
							95.00
							Beginning Balance

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
Total for 5701 701-Property Mgmt. - Leasing							
Total for 570 COURSE 700'S							
580 COURSE 800'S							
5800 800-Principles of R/E Law							
Beginning							80.00
Balance							
Total for 5800 800-Principles of R/E Law							
Total for 580 COURSE 800'S							
590 COURSE 900'S							
5900 900-Principles of R/E Engineer.							
Beginning							156.64
Balance							
Total for 5900 900-Principles of R/E Engineer.							
5901 901-Engineering Plan Develop.							
06/10/2011	Check	1992	US Right of Way	Supplies and Food	1001 CASH & BANK:Checking - B of A	98.96	98.96
Total for 5901 901-Engineering Plan Develop.							98.96
Total for 590 COURSE 900'S							98.96
Total for 501 COURSE EXPENSES							98.96
504 CONTRIBUTIONS, GRANTS, ETC PAID							
8001 Contribution to RWIEF							
Beginning							2,500.00
Balance							
Total for 8001 Contribution to RWIEF							
8003 Contribution to Regions							
Beginning							150.00
Balance							
07/08/2011	Check	2000	IRWA Region 2	Hole Sponsorship	1001 CASH & BANK:Checking - B of A	300.00	450.00
Total for 8003 Contribution to Regions							300.00
8004 Contribution - Other							
07/08/2011	Check	1998	IRWA, Chapter 74	Randy Williams Puppet	1001 CASH & BANK:Checking - B of A	400.00	400.00
07/13/2011	Check	2002	East Texas Hospice		1001 CASH & BANK:Checking - B of A	3,284.50	3,684.50
07/13/2011	Check	2003	Samantha Head Scholarship Fund		1001 CASH & BANK:Checking - B of A	3,284.50	6,969.00
08/07/2011	Check	2006	Phillip Davis	Scholarship	1001 CASH & BANK:Checking - B of A	1,000.00	7,969.00
Total for 8004 Contribution - Other							7,969.00
Total for 504 CONTRIBUTIONS, GRANTS, ETC PAID							8,269.00
599 OTHER EDUCATIONAL EXP							
5012 Course Expenses - Misc.							
Beginning							59.53
Balance							
Total for 5012 Course Expenses - Misc.							
Total for 599 OTHER EDUCATIONAL EXP							
60 SEMINARS & CONFERENCES EXPENSES							
5085 Spring Seminar Expense							
Beginning							4,677.52
Balance							
Total for 5085 Spring Seminar Expense							

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
6500 Other Conventions and Meetings Expense							
							5,356.20
							Beginning Balance
06/08/2011	Check	1991	Cacharel Restaurant	June Meeting	1001 CASH & BANK:Checking - B of A	975.00	6,331.20
06/17/2011	Check	1995	Craig Brandt	Annual Conference	1001 CASH & BANK:Checking - B of A	475.00	6,806.20
06/22/2011	Check	1996	Charles Stearman	Annual Conference	1001 CASH & BANK:Checking - B of A	425.00	7,231.20
07/27/2011	Check	2004	Greg Cook	Annual Conference	1001 CASH & BANK:Checking - B of A	425.00	7,656.20
08/30/2011	Check	2007	Trophy Arts		1001 CASH & BANK:Checking - B of A	43.84	7,700.04
Total for 6500 Other Conventions and Meetings Expense						\$2,343.84	
Total for 60 SEMINARS & CONFERENCES EXPENSES						\$2,343.84	
7100 Bank Charges & Credit Card Fees							
							10.00
							Beginning Balance
06/10/2011	Deposit		PayPal	PayPal Fees	1001 CASH & BANK:Checking - B of A	14.14	24.14
07/29/2011	Check		Bank of America		1001 CASH & BANK:Checking - B of A	5.00	29.14
08/19/2011	Check		PayPal	Paypal Fees - refunded in August	1001 CASH & BANK:Checking - B of A	38.84	67.98
Total for 7100 Bank Charges & Credit Card Fees						\$57.98	
7300 Travel Expenses							
							2,800.00
							Beginning Balance
06/17/2011	Check	1995	Craig Brandt	Annual Conference	1001 CASH & BANK:Checking - B of A	1,223.34	4,023.34
06/22/2011	Check	1996	Charles Stearman	Annual Conference	1001 CASH & BANK:Checking - B of A	801.25	4,824.59
07/08/2011	Check	1997	Donna Harrison	Annual Conference	1001 CASH & BANK:Checking - B of A	168.80	4,993.39
07/27/2011	Check	2004	Greg Cook	Annual Conference	1001 CASH & BANK:Checking - B of A	1,663.92	6,657.31
Total for 7300 Travel Expenses						\$3,857.31	
7600 Miscellaneous Expense							
							598.08
							Beginning Balance
06/17/2011	Check	1994	Trophy Arts	End of Year Gifts	1001 CASH & BANK:Checking - B of A	33.56	631.64
Total for 7600 Miscellaneous Expense						\$33.56	
7990 Website Expense							
							5,485.00
							Beginning Balance
06/17/2011	Check	1993	Shannon Cook		1001 CASH & BANK:Checking - B of A	485.00	5,970.00
07/08/2011	Check	1999	Shannon Cook		1001 CASH & BANK:Checking - B of A	765.00	6,735.00
07/12/2011	Check	2001	DellaMark		1001 CASH &	50.00	6,785.00

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Date	Type	Num	Name	Memo/Description	Split	Amount	Balance
			Technologies, Inc.		BANK: Checking - B of A		
Total for 7990 Website Expense						\$1,300.00	

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