

Status
Date

January 13, 2009

Draft Amended & Approved

MEETING MINUTES			
Meeting Type	January 2009 Chapter Board Meeting		
Meeting Date	January 13, 2009		
Meeting Time	10:30 a.m.		
Meeting Location	Cacharel Restaurant, Arlington, Texas		
Officers - 2008		In Attendance	Absent
President	Donna Harrison	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice-President	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Charles Stearman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-2 Year	Diane Burkhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 2 Year	David McCarthy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 3 Year	Robert Duran	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education Chair	David Harry	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education Co-Chair	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education Co-Chair	Ann Scruggs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Membership	Marcus Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Karen D'Angelo	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Robyn Vaughn	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Photographer	Lisa Roberts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Web Site Administrator	Lily Khan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Web Site Assistant	Stephanie Burkhardt	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Director	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
By-Laws	Donnie Sherwood	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Guests: None			
Other Members in Attendance: None			

JANUARY CHAPTER 36 BOARD MEETING HELD ON 1/13/09

The meeting was called to order by Vice-President Greg Cook at 10:30 a.m.

January Meeting Agenda distributed by Greg Cook.

President – Donna Harrison – attending FAU in Las Vegas

Vice President – Greg Cook

Due to Jan Whatley's availability, his award of Professional of the Year will be presented in March or April.

Jan Whatley has agreed to complete the necessary paperwork to be Region II Professional of the Year and Donnie Sherwood has agreed to complete the paperwork for the Region II nominee for Balfour Award.

Treasurer's Report – Craig Brandt

The November and December treasurer reports were submitted by Greg Cook (2008 Treasurer) for review. Beginning balance as of 12/01/08 was \$53,610.54. Total income: \$2,392.20. Total expenses were \$7,116.16. Ending balance as of 12/31/08 is \$48,886.58. Motion to approve as submitted by Diane Burkhardt, second by Bill Stoll – Motion passed.

The 2008 tax return has been submitted to Fred Nasari, and has been accepted by International.

Secretary Report – Charles Stearman

The December Planning Meeting Minutes were distributed by Charles Stearman. Diane Burkhardt motioned to approve and accept. Karen D'Angelo, second. Motion carried, none opposed.

Discussion concerning whether everyone should respond to all when review draft minutes by e-mail. Consensus-responding to all will ensure that each board member is aware of comments and discussions pertaining to meeting minutes.

Charles Stearman asked each board member to return to him the IRWA Conflict of Interest statement.

2 Year Director Report

Diane Burkhardt – present – discussed the scholarship program. The applications are on the web page and have been very well completed and updated. She thanked whoever completed the information and updated the new webpage. She will make an announcement at the meeting regarding the scholarship and other related information.

1 Year Director Report

Bill Stoll – present – no report

Committees

PDC Report - Cheryl Bennett

Cheryl Bennett – not present

David McCarthy-present-no report

Vice-President Greg Cook asked if there has been any new activity or applications to the PDC or awards to be presented at the meeting. David stated that he has not received any information regarding applications or awards.

Education Committee Report – David Harry

David distributed the 2009 education schedule and goals, and will make an announcement at the general meeting, promoting the classes.

Membership Committee Report – Marcus Boyd

Marcus Boyd – present

Marcus presented 15 new applications for new membership to the Board. Motion to accept the new member applications was made by Bill Stoll, Diane Burkhardt second the motion – motion passed, none opposed. These are:

Perry A. Collier-Chesapeake Energy/Barnett Shale Water Department

Kathleen (Kathy) E. Cunningham-Land In Sight

Jessica L. Dewey-Cinnabar Service Company

Ivan R. Gonzolo-Paramount Valuation Services, Inc.

Paul Hubert-Surveying and Mapping, Inc. (SAM, Inc.)

Dana C. King-King Land Services

Richard C. McBride-Pyles Whatley Corporation

Roger L. Nelson-The Saddler-Greenfield Company

Karen A. Reid-Clear Right-of-Way Services, Inc.

Robby L. Rhoades

Ramiro Roel, Jr.

Sylvia Barker Schmidt-Jones Lang LaSalle Americas, Inc.

Candice L. Shelton- Surveying and Mapping, Inc. (SAM, Inc.)

Thomas L. Wilda-Associated Permit Agents, Inc.

Stuart E. Young-Self Employed

Marcus explained how he was working closely with International to update the membership roster. He stated that International has nine additional people on their roster that are not currently listed on the Chapter membership roster, and has approximately 50 members on the Chapter 36 membership roster who are listed as not current with International. The current number of member is approximately 363 members.

Programs – Karen D’Angelo

The next meeting will be held at the Blue Mesa restaurant on Northwest Highway in Dallas (regular 2nd Tuesday of the month, February 10). The guest speaker will be Travis Henderson with the Texas Department of Transportation. The guest speaker for March will be Sandra Lancaster with DFW International Airport, speaking on noise mitigation, and April’s speaker will be Jeff Crilley, news journalist, speaking on marketing without money.

Newsletter - Denise Perez

Submissions are coming in on time. Denise asked Lily to provide information on the new website. Karen Gnuse commended the January newsletter.

Social Committee Report – Linda Burkett

Linda asked for suggestions for the July Social Event.

Website Committee Report – Lily Khan

Lily gave a brief live demonstration of the new website, pointing out the user friendliness and key features. She asked that everyone keep in mind there may be a few kinks to work out. Any questions regarding the website should be addressed to Lily. A new banner for the homepage is in the works. Committee Chairs can make submissions directly to Dellamark. Dellamark has a list of chairs that can submit requests directly to them. All other submissions should be e-mailed to Lily or any of the chairs for assistance in posting information. If an e-mail blast is needed by the chairs, request should be submitted directly to Dellamark otherwise send to Lily or any of the chairs. Email blasts should be exactly the way it is to be distributed (format and content). Calendar postings should be emailed directly to Dellamark until calendar is complete and notice is given to send to Lily. Newsletter submissions should continue to be directed to Denise. The Spring Seminar will be announced on the home page. Job postings are needed for our web site. Karen Gnuse asked that we obtain the permission of scholarship recipients to post their photos on the web site.

Old Business

A thank you letter was mailed to Halff Associates for their gracious and generous donation of class facilities in 2008 and 2009 for the Chapter’s courses.

Donnie Sherwood has been appointed as Chair of the By-Laws Committee.

New Business

Greg Cook reported that due to a scheduling conflict with the Walnut Creek Country Club, the Spring Seminar will not be held there, but will be at BK's Catering in Fort Worth, March 27. The annual golf match will be at Tierra Verde March 26. Speakers for the seminar are needed; direct suggestions to Greg.

The Winter Forum will be in Shreveport at the El Dorado Hotel, February 12 & 13. Course 213 Conflict Management will be held at the same location on February 11.

The International conference will be in Indianapolis, June 28-July1. Reservations should be made early. Stacie Walton will make an announcement at the general meeting today.

Karen Gnuse asked how the chapter might get an article about the chapter's 50th anniversary published in Right of Way Magazine. Greg Cook asked Greg Althoff to investigate.

Motion to adjourn meeting made at 11:35 a.m. by Ann Scruggs, second by Diane Burkhardt. Motion carried (none opposed).

Minutes recorded by Charles Stearman, Secretary.

Minutes reviewed and distributed by Charles Stearman, Secretary



Charles Stearman
Secretary
Chapter 36, International Right of Way Association