

Status
Date

Draft
September 17, 2008

Amended & Approved

MEETING MINUTES			
Meeting Type	September 2008 Chapter Board Meeting		
Meeting Date	September 9, 2008		
Meeting Time	10:30 a.m.		
Meeting Location	Billy Bob's Restaurant, Ft. Worth, TX		
Officers - 2008		In Attendance	Absent
President	Diane Burkhardt	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice-President	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Jan Whatley	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director-2 Year	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 2 Year	Stephanie Burkhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 3 Year	David McCarthy	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Charles Stearman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership	Virginia Edwards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program – Dallas Co.	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program – Dallas Co.	Terry May	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Program – Tarrant Co.	Robyn Vaughan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program – Tarrant Co.	Mike Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian/Photographer	Lisa Roberts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Director	Lily Khan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Guests: Greg Althoff			

SEPTEMBER CHAPTER 36 BOARD MEETING HELD ON 9/9/08

The meeting was called to order by Vice President, Donna Harrison at 10:35 a.m.

September Meeting Agenda distributed by Donna Harrison.

Committees:

Treasurer Report: Greg Cook

Greg distributed the following reports;

- Treasurer's Reports for Periods; May, June, July and August of 2008
- 2013 Budget Recap
- Chapter 36 Summer Social Event - "Day at the Races" Budget Recap

Motion to accept Treasurer's reports, 2013 Budget Recap and Social Event Budget Recap made by Bill Stoll and seconded by David Harry. *Motion carried (none opposed).*

Secretary Report: Craig Brandt

May 2008 Chapter 36 Board Meeting minutes approved.

Director: Bill Stoll

Scholarship update. 5 qualified applicants, with top 3 selected. The selected scholarship recipients are Mark Dixon, Mason Harry and Jennifer Anderson.

PDC Report: Donna Harrison for Cheryl Bennett

IRWA Certifications update and reminder. Awards will be presented at lunch meeting.

Education Committee Report: Karen Gnuse for Charles Stearman

Education report distributed to board. Some rescheduling occurred at the request of IRWA and classes scheduled currently are C-503, C-403, C-504 and C-800.

Donna Harrison indicated she is not comfortable with Charles paying or incurring any up front fees associated with class coordination. Board concurred.

Motion to reimburse Charles for facility fees and food made by Bill Stoll and seconded by Virginia Edwards. *Motion carried (none opposed)*

Membership Committee Report: Virginia Edwards

Distributed list of 6 new applicants, 5 new and 1 transfer.

Motion to approve applicants made by Bill Stoll and seconded by Greg Cook. *Motion carried (none opposed).*

Virginia Edwards reported there are currently 377 members in Chapter 36.

Programs: Robyn Vaughn

October luncheon site being determined at this time. November has been scheduled at Eddie Dean's.

Programs: Robyn Vaughn (Cont)

Robyn asked the Board about holding the Chapter's winter social event on the 2nd Tuesday of December at the normal luncheon time. The Board discussed the idea and concurred. Robyn to plan and schedule a site for the December luncheon event.

Newsletter: Denise Perez

Denise reiterated the importance of submitting documentation for the newsletter by the 15th of the previous month.

Denise was concerned as to why Chapter 36 did not win the Newsletter of the Year Award and has been attempting to research winning submissions for further understanding. Denise stated she is going to contact the other winning chapters for copies of their submissions.

Donna Harrison offered to contact IRWA HQ to help Denise with newsletter research.

Social Committee Report: Lily Khan

The Chapter's summer social event, the "Day at the Races" was a huge success with over 84 participants.

New Business:

Chapter Awards:

Donna Harrison discussed and presented due dates for awards, nominations, and scholarships included in the September Meeting Agenda distributed at the first of the meeting. Donna requested the Board and Chapter members submit names and dates to her for consideration. She agreed to announce at luncheon after Board meeting.

Donna also discussed Kyle Ray and the opportunity for him to compete for the Balfour Award at the Regional level. Much time and effort goes into preparing an application. Consequently, the nominee needs as much notice as possible in order to complete the application and meet the required due date.

Motion for Bill Stoll to personally encourage Kyle Ray with time and chapter resources as needed to complete all required applications made by Bill Stoll and seconded by Denise Perez. *Motion carried (none opposed).*

Nomination Committee:

Bill Stoll stated the committee is comprised of three members, 1) Past President, 2) Current President, and 3) IRWA Chapter 36 General Member.

After some discussion of voting and officer seating, Bill stated that a General Member needs to be selected today at the luncheon. Donna Harrison agreed to ask the luncheon audience for a volunteer.

Web-page Contract:

Donna Harrison distributed copies of a proposal presented by Lily Khan to hire a firm, DellaMark, to upgrade the Chapter 36 website due to Mark Breedloves contract terminating on 9/30/08.

Greg Althoff stated that he had made progress on his research for the Chapter website contract as directed by the Board at the May meeting. Unfortunately, he did not have enough information to offer a formal proposal with supporting documentation to the Board at this time and expressed concern about not having more options to choose from.

Web-page Contract (Cont):

Lily Khan stated that many positive comments had been received about DellaMark from those who had utilized their services. Lily stated the new proposal will allow more timely access to the website, as well as improving the capability and being more user-friendly.

Motion to table vote on DellaMark proposal for one week until proposal can be emailed to all Board members for electronic vote and seconded by Greg Cook. *Motion carried (none opposed).*

Motion to adjourn meeting made at 11:45 a.m. by Greg Cook and seconded by Denise Perez. *Motion carried (none opposed).*

Minutes recorded by Craig L. Brandt, Secretary.

Minutes reviewed and distributed by Craig L. Brandt, Secretary



Craig L. Brandt, R/W- AMC
Secretary, Chapter 36