

Status  
Date

Draft

Amended & Approved   
October 15, 2007

<b>MEETING MINUTES</b>			
Meeting Type	Board & Chapter Meeting		
Meeting Date	October 9, 2007		
Meeting Time	Board Mtg. @ 10:30 and General Mtg. @ 11:30		
Meeting Location	Cultural District Banquet Centre Home of BK' Creative Catering, Fort Worth		
Officers - 2007		In Attendance	Absent
President	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Diane Burkhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Dan Wright	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director-2 Year	Jan Whatley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Cheryl Bennett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 3 Year	Chris Krier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Charles Stearman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Membership	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Kathy Jones-Robertson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian/Photographer	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Director	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Guests:</b>			

## **BOARD MEETING HELD ON OCTOBER 9, 2007**

The meeting was called to order by President, Bill Stoll at 10:32 am

### **President: Bill Stoll**

Bill indicated that the date of the Winter Forum will be January 24 & 25, 2008 at the Austin Hilton.

### **Vice President: Diane Burkhardt**

No report.

### **Treasurer: Donna Harrison**

Donna reported the following financial numbers for the period beginning July 31, 2007, through September 28, 2007:

Beginning Balance as of 7/31/07	\$	50,439.51
Inflows	\$	14,139.21
Outflows	\$	<u>7,095.31</u>
Ending Balance as of 9/28/07	\$	57,483.41

- Motion to accept Treasurer's report made by Greg Cook and seconded by Greg Althoff. *motion carried (none opposed)*

### **Secretary: Greg Cook**

Greg Cook stated that the September minutes had been sent to Mark Breedlove for posting on the website.

### **Directors**

Bill Stoll indicated that the nominations committee consisting of Jan Whatley, Bill Stoll, and Baty Houston are submitting the following slate of officers:

President:	Diane Burkhardt
Vice President:	Donna Harrison
Treasurer:	Greg Cook
Secretary:	Craig Brandt
PDC (3yr.):	David McCarthy
Director (2yr):	Bill Stoll
Director (1yr):	Jan Whatley

Bill indicated that there is a likelihood that some nominations from the floor will be offered during the general meeting. In the event that happens, the unopposed positions will be approved by acclamation and a ballot election for the opposed positions will take place.

Bill, on Dan Wright's behalf, stated that Dan is still looking for volunteers to serve on the 2013 Annual Meeting committee. Bill indicated that Charleston, WV, who in a close

race with Seattle, WA, lost the 2012 annual meeting location. Bill believes that if Charleston, WV, decides to submit for 2013, we will be up against tough competition.

Kathy Robertson, who is assisting Dan, indicated that the Fort Worth Convention and Visitor's Bureau is assisting in filling out the required forms.

### **Professional Development**

Greg Althoff submitted a list of those Chapter 36 members who have received their designations or certifications in 2007.

### **Education**

Greg Cook reported that enrollment for C400 to be held next week, is good...approximately 30 students.

### **Membership**

Craig Brandt indicated that he has received six paid membership applications. They are as follows:

Sarah Shepherd  
Michael Hale  
Harold Ridenhour  
Susie Stopa  
Anea Tufts  
Gregory Culvin

- Motion to approve applicant(s) made by Diane Burkhardt and seconded by Denise Perez: *motion carried (none opposed)*

Donna Harrison indicated that there are a number of Pinnacle employees that need to have their membership information updated.

Craig Brandt stated that he can bring a roster to pass around at the next meeting to try and get member information updated. Craig indicated that the chapter now has 319 members.

### **Programs**

Linda Burkett reported that no location had been confirmed yet for the November meeting but will have it in the next week or so. Linda stressed the need for timely RSVP's so that we don't exceed room capacity or the ability of the facility to serve food.

Linda asked if the chapter would be willing to subsidize the November meeting so that a nicer place could be secured. In all likelihood the cost per person would exceed \$15, which she feels is appropriate for a luncheon.

Bill indicated that the chapter would cover the cost above \$15 per person.

### **Newsletter**

Denise indicated that if someone wants to submit something to the newsletter, just give her plenty of time.

Bill asked if she could put a request in the newsletter for members to update their information.

### **Social**

Karen stated that \$260 in checks and \$50 in cash was being/had been given to Donna Harrison so now the summer boat cruise actually came in under budget.

### **Old Business**

December Meeting – Bill asked for suggestions on the possibility of the December meeting. He indicated that all of those that he talked to had a positive response.

Jan Whatley stated that historically, a December luncheon has had poor turnout

Diane Burkhardt indicated that those that she had talked to about the meeting weren't supportive.

Linda Burkett suggested that we ask for the members attending the general meeting to vote.

Bill Stoll stated that he will present the idea of a December meeting at the general meeting and ask the members to vote. If the members approve the December meeting, then Linda and Kathy will attempt to secure a location for the meeting. The meeting will be a luncheon on the second Tuesday in December.

Spring Seminar – Diane Burkhardt mentioned that the dates for the Spring Seminar need to be determined as soon as possible.

Bill thanked Diane for starting to look at dates for the 2008 seminar.

### **New Business**

Bill suggested that the board may want to create a committee to review the chapter by-laws and suggest any updates to the by-laws that may be needed.

Cheryl Bennett suggested that the by-laws be linked to the website for easy review.

Greg Cook asked about the status of the redesigned website...nobody knows.

Bill mentioned that Mark Breedlove's contract for webmaster services runs from October to September and will need to be renewed.

- Motion to adjourn made by Greg Althoff and seconded by Denise Perez: ***motion carried (none opposed)***

Board meeting adjourned at 11:33 am.

## GENERAL MEETING HELD ON OCTOBER 9, 2007

Two matters were voted on by the members during the general meeting. The first issue was whether to hold a December meeting. Bill Stoll asked for votes from the membership. Based upon a count of hands by Bill Stoll, Donna Harrison, Diane Burkhardt and Greg Cook, the members voted as follows:

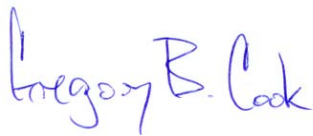
For: approximately 40  
Against: approximately 20

Vote passed

The second issue was the approval of the slate of 2008 officers presented by the nominations committee. The slate was announced to the membership by Bill Stoll. Bill then asked if there were any nominations from the floor. There were none.

- Motion to approve the 2008 slate of officers as presented by the nominations committee made by Donnie Sherwood seconded by Bill Stoll: ***motion carried (none opposed)***

Minutes recorded by Gregory Cook, SR/WA  
Secretary, Chapter 36



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**Gregory Cook, SR/WA**  
**Secretary, Chapter 36**