

Status  
Date

Draft

Amended & Approved   
June 28, 2007

<b>MEETING MINUTES</b>			
Meeting Type	Board & Chapter Meeting		
Meeting Date	June 12, 2007		
Meeting Time	Board Mtg. @ 10:30 and General Mtg. @ 11:30		
Meeting Location	House of Blues, Dallas		
Officers - 2007		In Attendance	Absent
President	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Diane Burkhardt	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Treasurer	Donna Harrison	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Secretary	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Dan Wright	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director-2 Year	Jan Whatley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 3 Year	Chris Krier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Charles Stearman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Linda Burkett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Program	Kathy Jones-Robertson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Newsletter	Denise Perez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Historian/Photographer	Denise Perez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social Director	Karen Gnuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Guests:</b>			

## **BOARD MEETING HELD ON JUNE 12, 2007**

The meeting was called to order by President, Bill Stoll at 10:45 am

### **President: Bill Stoll**

Hospice of East Texas sent confirmation and thank you letters for the chapter's \$4,968.36 donation.

Bill, Dan and Diane will be attending the International Conference in Sacramento this month. Jan Whatley will not be able to attend.

### **Vice President: Diane Burkhardt**

No report.

### **Treasurer: Donna Harrison**

In Donna's absence, Bill reported the following financial numbers for the period beginning April 1, 2007, through May 31, 2007:

Beginning Balance as of 4/1/07	\$	43,235.59
Inflows	\$	37,811.13
Outflows	\$	<u>16,885.38</u>
Ending Balance as of 5/31/07	\$	64,186.34

- Motion to accept Treasurer's report made by Jan Whatley and seconded by Greg Cook. *motion carried*

Bill indicated that Bank of America has lost the chapter's signature cards and that they would have to be redone. Bill asked Greg Cook to draft a letter to BOA that lists the 2007 board members.

### **Secretary: Greg Cook**

Minutes from May's meeting have been approved and posted to the website.

### **Directors**

Jan W.-No report

Bill thanked Jan for his leadership, particularly at the last board meeting.

### **Professional Development**

Greg Althoff stated that he would present a SR/WA plaque to Carter Furgeson. Carter received his designation in May 2006, but never received his plaque. Kim Hiebert has obtained her SR/WA designation, but won't be able to attend today's meeting. There are three new candidates and four new certificates to hand out, but the pins have not arrived. Gentry Hubbard has obtained his designation, but the plaque has not arrived. Jeanne Green finished her recertification.

## Education

Greg Cook presented the finalized 2006 education income and expense statement. The chapter profited \$6,536.91 last year which was above the budgeted profit estimated to be \$5,135. Additionally, the 2007 budget was presented (this was delayed due to difficulties reconciling 2006 figures with headquarters). The projected profits for 2007 are \$10,199. Greg C. also presented the 2007 income and expense summary (to date). So far, this year, the chapter has profited \$14,626.37. This includes I&E figures for the first six courses presented this year. It should be noted that the I&E for the last three courses (600, 901 & 902) have been estimated as the final invoice from headquarters has not been received.

Greg Althoff stated that the chapter needs to be thinking about what to do with the projected profits for 2007 such as more tuition discounts, free classes, etc. Greg A. stressed that we need to give back to our members.

Greg Cook stated that the demand for IRWA courses is higher this year than normal due to the TxDOT certification requirements for its bids. Therefore, this higher than anticipated education income probably won't continue. Also, next year, the chapter won't be offering as many relocation courses, which are always in high demand.

## Membership

Craig Brandt indicated that he has received six paid membership applications. They are as follows:

Gary Hasty – The Karrington Co.  
Patricia Davis – The Karrington Co.  
Christen Nayehalski – Drawbridge  
Hank Waldrop – Self Employed  
Christi Boyd Glendinning – Pyles Whatley Corp  
Rob Boling – Williams Energy

- Motion to approve applicant(s) made by Greg Althoff and seconded by Craig Brandt: ***motion carried (none opposed)***

Craig estimates that we are close to 300 members, but needs to check the headquarters list to verify.

## Programs

No report

## Newsletter

Bill stated that Denise is doing well with the summer newsletters and asked for ideas for articles for the newsletter.

Greg A. said that Denise would like for the chapter to buy a digital camera that she could use that would be easy to carry.

- Motion to approve Denise purchasing a digital camera together with a carrying case and memory card, not to exceed \$350 made by Greg Althoff and seconded by Greg Cook: *motion carried*

### **Social**

Bill stated that the boat trip is July 21<sup>st</sup> on Lake Grapevine. There will be two different boats. The first boat (3:00 to 6:00 pm) is swimmer friendly. The second boat (6:30 to 9:30 pm) is the dinner boat.

Greg A. stated that there hasn't been much information out there to help members remember the date.

### **Old Business**

None

### **New Business**

July and August Meetings: Bill stated that there had only been 37 rsvp's for June's meeting (in excess of 37 people attended the meeting).

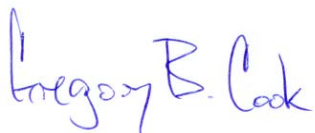
Greg Cook said that he would like to have a break over the summer.

Greg Althoff said that it may take some time for a summer meeting to catch on. He suggested a July meeting rather than a June or August meeting due to the International conference in June and the A&M conference in August.

- Motion to not have a July or August meeting this year made by Jan Whatley and seconded by Greg Cook: *motion carried (none opposed)*

Meeting adjourned at 11:36 am.

Minutes recorded by Gregory Cook, SR/WA  
Secretary, Chapter 36



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**Gregory Cook, SR/WA**  
**Secretary, Chapter 36**