

Status  
Date

Draft

Amended & Approved   
May 23, 2007

<b>MEETING MINUTES</b>			
Meeting Type	Board & Chapter Meeting		
Meeting Date	May 8, 2007		
Meeting Time	Board Mtg. @ 10:30 and General Mtg. @ 11:30		
Meeting Location	Via Real, Irving		
<b>Officers - 2007</b>		<b>In Attendance</b>	<b>Absent</b>
President	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Diane Burkhardt	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Treasurer	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Dan Wright	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director-2 Year	Jan Whatley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Committee Chairs</b>		<b>In Attendance</b>	<b>Absent</b>
PDC – 1 Year	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 3 Year	Chris Krier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Charles Stearman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Membership	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Kathy Jones-Robertson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian/Photographer	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Director	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Guests:</b>			

## BOARD MEETING HELD ON MAY 8, 2007

The meeting was called to order by President, Bill Stoll

**President: Bill Stoll**

Discussion of golf proceeds will be addressed later in the meeting.

**Vice President: Diane Burkhardt**

No report.

**Treasurer: Donna Harrison**

Donna reported the following *preliminary* (April statement not received as of May 8) financial numbers for the period beginning April 1, 2007, through April 30, 2007:

Beginning Balance as of 4/1/07	\$ 43,235.59
Inflows	\$ 23,275.83
Outflows	<u>\$ 11,593.63</u>
Ending Balance as of 4/30/07	\$ 54,917.79

- Motion to accept Treasurer's report made by Greg Althoff and seconded by Denise Perez. *motion carried*

Donna reported the following financial numbers for the Steve Baggett Golf Tournament:

Inflows	\$ 10,248.00
Outflows	<u>\$ 5,279.37</u>
Profit	\$ 4,968.63

Donna reported the following financial numbers for the Spring Seminar:

Inflows	\$ 13,460.00
Outflows	<u>\$ 2,194.41</u>
Profit	\$ 11,265.59

- Motion to accept the spring seminar and golf tournament reports made by Greg Althoff and seconded by Linda Burkett. *motion carried*

Linda Burkett stated that Carter Burgess would invite us back next year if they liked having us rather than us asking if we can host the seminar there next year. Linda also stated that Kathy Robertson would like to send a gift basket as a thank you. Bill agreed and told them to deduct the cost of the basket as catering.

Karen Gnuse indicated that they were working on a check list to assist in future seminars.

Donna Harrison stated that U.S. Right of Way did a great job in pulling the seminar together.

**Secretary: Greg Cook**

Minutes from April's meeting have been approved and posted to the website.

## **Directors**

Bill welcomed Jan Whatley back as did the rest of the board and chairs.

Bill indicated that Dan Wright was working on securing ACE credit from the TALCB for the Spring Seminar. Greg Cook indicated that the TALCB was awaiting approval from the AQB.

## **Professional Development**

Greg Althoff stated that he would present three SR/WA plaques and a new certification today at the meeting. Additionally, he has received 5 certification applications and a SR/WA application.

## **Education**

Greg Cook stated that C600, which was almost canceled, had 17 attendees on May 7<sup>th</sup>. Also, two additional offerings, C901 and C902 will be offered in Keller on June 5 & 6 as a result of a request by SRLS. The courses were approved for offering by the Region.

Greg Cook also indicated that the cost of printing and mailing the course brochures has become rather expensive and that we should consider not mailing the brochures but send more email blasts concerning upcoming courses. It was noted that headquarters would continue to email course information to the Region.

## **Membership**

Craig Brandt indicated that he has received nine paid membership applications. They are as follows:

Robert Penn, Ft. Worth Energy  
Richard Martinez, Ft. Worth Energy  
Teri Cowan, Crosstex Energy Services  
Terry Rowe, SAM, Inc.  
Scott Colter, SAM, Inc.  
Keith Robison, SAM, Inc.  
Chris McCarthy, Pinnacle Group  
Steve Armitage, Universal Field Services  
Dwayne Tyner, Self-Employed

- Motion to approve applicant(s) made by Donna Harrison and seconded by Craig Brandt: *motion carried*

## **Programs**

Linda Burkett stated that the September luncheon will feature Randy Williams as the guest speaker but the location has not yet been determined.

Greg Althoff suggested that given the size of our chapter, we should consider a July meeting.

Bill Stoll stated that there may also be an abbreviated newsletter in the summer.

Greg Althoff said that Linda Burkett didn't think it would be a problem to get a speaker and location in the summer.

Bill said that we will try and shoot for a June meeting on the regular second Tuesday of the month.

Jan Whatley suggested that we ask the members at the meeting.

Craig Brandt asked about an evening meeting. Bill indicated that the chapter used to have evening meetings but attendance started to dwindle. The chapter has had better luck with lunch meetings.

### **Newsletter**

Denise Perez stated that the fee we pay Mark Breedlove, our webmaster, may need to increase as a result of additional email blasts sent to the members advertising the upcoming courses.

Bill indicated that Mark is paid \$599 per year and to avoid increasing the fee, we could assist Mark to help keep his workload down.

Greg Cook indicated that most non-Chapter 36 members register online.

### **Social**

Karen Gnuse stated that the boat trip is July 21<sup>st</sup>.

### **Old Business**

A&M Speakers - Bill Stoll stated that one of the four speakers has backed out of their commitment. He was trying to decide whether to add another speaker or just go with the three we have but give them more time.

Golf Tournament Proceeds – Bill indicated that the tournament raised just under \$5,000 in profit that has to be distributed to charity. Bill relayed that John McLerran discussed with Mrs. Baggett the possibility of only donating 50% of the profits to the East Texas Hospice. John indicated that Mrs. Baggett was fine with that and was happy to see that the tournament will still retain the Steve Baggett name. Bill stated that there is a TXU employee, Phil Barnes, that is a single parent currently undergoing cancer treatment. TXU has set up a fund for him.

Greg Althoff asked if he is a member of IRWA and Bill said that he didn't think so.

Denise Perez mentioned the possibility of contributing to military veterans' charities.

Jan stated that the chapter usually donates \$1,000 to the East Texas Hospice in addition to the golf tournament profits.

Greg Althoff suggested that we form a committee to select appropriate charities. It was decided that the Chapter did not want to delay the distribution of funds to the charity(s).

Kathy Robertson suggested that we give 100% to the hospice this year and discuss other charities next year prior to the tournament.

- Motion to donate 100% of the golf tournament profits to the East Texas Hospice made by Kathy Robertson and seconded by Jan Whatley: ***motion carried***

Jan suggested that we donate the \$1,000 normally given to the hospice to the Phil Barnes fund set up by TXU.

- Motion to donate \$1,000 to the Phil Barnes fund made by Jan Whatley and seconded by Donna Harrison: ***motion carried (one no vote cast by Greg Althoff)***

Denise Perez indicated that she talked to Don Stringfellow and he can make the fighter jet that was raffled at the spring seminar available so that the Chapter could sponsor another raffle for a jet fighter flight, earmarking the net proceeds to a deserving gulf war veteran in need.

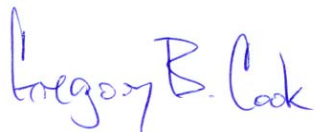
### **New Business**

None

- Motion to adjourn made by Jan Whatley and seconded by Denise Perez: ***motion carried***

Meeting adjourned at 11:33 am.

Minutes recorded by Gregory Cook, SR/WA  
Secretary, Chapter 36



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**Gregory Cook, SR/WA  
Secretary, Chapter 36**