

Status  
Date

Draft

Amended & Approved   
April 19, 2007

<b>MEETING MINUTES</b>			
Meeting Type	Board & Chapter Meeting		
Meeting Date	April 10, 2007		
Meeting Time	Board Mtg. @ 10:30 and General Mtg. @ 11:30		
Meeting Location	Garden Restaurant, Fort Worth		
Officers - 2007		In Attendance	Absent
President	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Diane Burkhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Dan Wright	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-2 Year	Jan Whatley	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 3 Year	Chris Krier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Charles Stearman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Kathy Jones-Robertson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian/Photographer	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Director	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Guests:</b>			

## **BOARD MEETING HELD ON APRIL 10, 2007**

The meeting was called to order by President, Bill Stoll at 10:40 am.

### **President: Bill Stoll**

Donation to Education Foundation discussed. It was Bill's recollection that the board approved a \$2,500 donation to the foundation. Region Chair, Randy Williams, requested that Bill send him an email with the amount of the donation noted.

- Motion to make a \$2,500 donation to the Education Foundation made by Kathy Robertson and seconded by Craig Brandt: *motion carried*

IRWA course credit for appraisal continuing education (ACE) was discussed. According to Randall Kopfer, the Appraisal Subcommittee (ASC), who annually audits the Texas Appraiser Licensing and Certification Board (TALCB), suggested the elimination of the automatic approval for ACE for those organizations who are founding sponsors, such as the IRWA. Now, the IRWA must fill out a form and submit it in order to have ACE credit given. For one-time events, approval for ACE is handled in the same manner.

Bill asked that Greg Cook follow up on ACE credit for the Spring Seminar.

Dan Wright stated that Boone Waters in Austin is a Regional Education Co-Chair with Dan and handles the ACE approval process for courses and one-time events. Dan further indicated that when headquarters puts on a course in our area, the chapter needs to have more input to make sure TREC and ACE credit are given. There were some problems at the PRES symposium with some instructors not being approved by the State.

### **Vice President: Diane Burkhardt**

Diane indicated that food and speakers have been lined-up. Also, gift certificates and thank yous are in order. Diane would like of the members of the Board and Committee chairs to send out invitations to get more people registered for the seminar.

Kathy Robertson said that the food will not be catered, but she will go to Central Market and set up herself. Karen stated that there are 40 people registered for the seminar. Kathy also confirmed that the chapter will offer two spots for the golf tournament to Carter Burgess.

Diane wants to make sure that Kathy has plenty of help setting up. Diane also stated that there are 11 sponsors for the seminar.

Bill Stoll indicated that Don Stringfellow's nephew owns the Eastern Europe Flight Museum soon to open in Lancaster. Don has indicated that he can offer a 1-hour ride in an eastern European fighter jet to be raffled. The cost to the chapter will be \$600.

Kathy indicated that if they have a DVD, then it will be easy to market to the seminar participants.

Bill indicated that it could be a good opportunity to generate a profit.

- Motion to approve a raffle for the fighter jet ride for \$20 per ticket made by Greg Althoff and seconded by Kathy Robertson: ***motion carried***

Karen Gnuse stated that the maps and coupons from Sundance Square have arrived.

Diane asked Bill if she can promote the boat trip at the meeting. Diane indicated that this year will be a little different due to the desire by members to swim during the boat social. The boat that has been used in the past did not lend itself well for swimming in the lake. This year, from 3:00 to 6:00 pm, a “Fred” boat will be used that has a slide and easy entry into and out of the water. Then, from 6:30 to 9:30 pm, the regular boat will be available for the dinner cruise. The date for the boat trip is July 21, 2007.

**Treasurer: Donna Harrison**

Donna reported the following financial numbers for the period beginning February 28, 2007, through March 31, 2007:

Beginning Balance as of 2/28/07	\$	43,664.27
Inflows	\$	2,039.83
Outflows	\$	<u>2,468.51</u>
Ending Balance as of 3/31/07	\$	43,235.59

Donna reported that there is one outstanding check for \$162.00 to Kathy Robertson for seminar expenses.

- Motion to accept Treasurer’s report made via email. ***motion carried*** \*\*Note: There was a small error on the report submitted at the board meeting that was not caught until after the board approved the report. The above numbers represent the correct report.\*\*

Donna passed around various expenses and asked for board approval to pay them. The expenses were associated with the seminar and boat trip. Bill indicated that approval wasn’t needed as these expenses are associated with events that have already been approved by the board.

Greg Althoff agreed that if a budget had been approved, the approval of each payment is not necessary, but if budget wasn’t approved he believes the expenses should be approved by the board.

Donna Harrison asked if there is a policy for gift certificates for the speakers and moderators for the seminar.

Bill indicated that the gift amount is \$50 for speakers but was unsure if the moderator receives one. Dan Wright stated that in the past, the moderator has received a gift certificate as well.

**Secretary: Greg Cook**

Minutes from March’s meeting have been posted to the website.

## **Directors**

Dan Wright reported that Randy Williams wishes to attend one of the chapter's upcoming meetings.

## **Professional Development**

Greg Althoff stated that he would present two SR/WA plaques and a new certification today at the meeting. Additionally, he has a second certification to present, but the member won't be at the meeting, so he will reserve that presentation until the member can attend the meeting.

Bill Stoll indicated that he was glad that headquarters is coping him on the member designation award emails.

## **Education**

Greg Cook stated that C803 held at the end of March had 32 attendees. Courses 501 and 502, to be held in April, will be full. However, C600 to be held in early May has low enrollment.

Greg Althoff asked if C600 was one of the courses that is guaranteed by headquarters. Greg Cook said that he would follow-up on that question.

## **Membership**

Craig Brandt indicated that he has received one paid membership application from Jeanette Parent.

- Motion to approve applicant(s) made by Bill Stoll and seconded by Greg Althoff:  
*motion carried*

## **Programs**

Linda Burkett stated that the May luncheon will be at Villa Real restaurant in Irving. The speaker for the luncheon has not been confirmed.

## **Newsletter**

Denise Perez stated that there were some issues with regard to file format creators amongst the PDF files submitted for posting and that it had taken longer than usual to work on the newsletter, but everything was posted according to the normal release schedule.

## **Social**

Karen Gnuse stated that she didn't have anything further to report.

## **Old Business**

*A&M Speakers* - Bill Stoll stated that he has secured three speakers for the Highways Portion of the summer meeting. The chapter's spot is from 1:30 to 5:00 on Thursday. Bill is trying to get one more speaker. Bill indicated that one of his speakers is an attorney from Houston that will speak on the issue of billboards and the controversy over real property or private property.

## **New Business**

Free Guest Policy – Linda Burkett asked for clarification on the free lunch for first time guests policy. Bill indicated that the free lunch is for first time guests and that their information needs to be taken when they come in. Greg Althoff stated that we need to be able to track their attendance and the member bringing them needs to notify the person at the door.

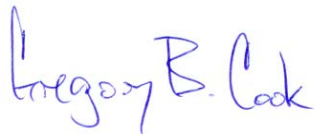
Scholarships – Dan Wright asked if an announcement should be made at the meeting.

Kudos – Greg Althoff wanted to recognize that Linda Burkett has been keeping the cost of the meetings down. Bill stated that she is doing a good job of managing the reservations.

- Motion to adjourn made by Diane Burkhardt and seconded by Greg Althoff: ***motion carried***

Meeting adjourned at 11:33 am.

Minutes recorded by Gregory Cook, SR/WA  
Secretary, Chapter 36



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**Gregory Cook, SR/WA**  
**Secretary, Chapter 36**