

Status
Date

Draft

Amended & Approved
March 30, 2007

MEETING MINUTES			
Meeting Type	Board & Chapter Meeting		
Meeting Date	March 13, 2007		
Meeting Time	Board Mtg. @ 10:30 and General Mtg. @ 11:30		
Meeting Location	Shady Oaks BBQ		
Officers - 2007		In Attendance	Absent
President	Bill Stoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President	Diane Burkhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treasurer	Donna Harrison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secretary	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Director-1 Year	Dan Wright	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Director-2 Year	Jan Whatley	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Committee Chairs		In Attendance	Absent
PDC – 1 Year	Greg Althoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PDC – 2 Year	Cheryl Bennett	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PDC – 3 Year	Chris Krier	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	Greg Cook	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	David Harry	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	Charles Stearman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Membership	Craig Brandt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Linda Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program	Kathy Jones-Robertson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Newsletter	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historian/Photographer	Denise Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Director	Karen Gnuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Guests:			

BOARD MEETING HELD ON FEBRUARY 20, 2007

The meeting was called to order by President, Bill Stoll at 10:32 am.

President: Bill Stoll

No report but will discuss new business later.

Vice President: Diane Burkhardt

Diane stated that the spring seminar speakers have been booked. She is gathering hotel information to distribute to the speakers. Kathy Robertson is helping with the food and there will be help at the seminar to assist Kathy in setting up. Diane requested some time at the meeting to make an announcement to the members. A notice will also be posted on the website and included in the newsletter.

Diane discussed that sponsors are being sought for both the seminar and golf tournament. Jan Whatley is helping with this.

Donna Harrison asked how Diane would keep track of the credit card payments. Diane indicated that she would keep a roster of payments and send any credit card information to Donna so she can process. Donna asked that the credit cards be processed in groups of ten or so. Diane said that she would scan them and email to Donna.

Bill Stoll indicated that it is important to make sure the chapter's account is credited correctly.

Diane indicated that the seminar would receive 7 hours of MCE credit from the Texas Real Estate Commission, but that none of the hours would be for legal.

Treasurer: Donna Harrison

Donna reported the following financial numbers for the period beginning February 1, 2007, through February 27, 2007:

Beginning Balance as of 2/1/07	\$	43,797.51
Inflows	\$	1,066.67
Outflows	\$	<u>1,199.91</u>
Ending Balance as of 1/31/07	\$	43,664.27

Donna reported that there were two checks that had not been cashed. \$50.00 payable to Region 2 for TREC registration fees and \$50.00 payable to the Garden's Restaurant for the April luncheon.

- Motion to accept Treasurer's report made by Charles Stearman and seconded by David Harry: *motion carried*

Secretary: Greg Cook

Minutes from February's general board meeting distributed to board via email and approved via email. Minutes have been sent to Mark Breedlove for posting on web site.

Bill Stoll asked how the process for minute approval was going. Greg indicated that everything was proceeding smoothly.

Directors

No report from Jan Whatley or Dan Wright.

Professional Development

Greg Althoff stated that he would present the SR/WA designation to Francis Wilson at the chapter meeting.

Greg also stated that the number of designation and certification applications has increased. Greg is now adding a PDC section to the newsletter that gives the progress of the applicants. The theme for the next news letter will be "Get on the Bandwagon".

Bill Stoll indicated that it is good to keep the certifications and designations fresh in the member's minds to encourage them to get theirs.

Greg Althoff stated that headquarters database to track candidate's progress is now updated; however, they can't print at this point.

Education

Greg Cook stated that C700 in early March was cancelled due to poor enrollment. C803 to be held at the end of March will be a full class. Courses 501 and 502, to be held in April, are receiving good enrollment thus far.

Membership

Craig Brandt indicated that he has received six paid membership applications. They are as follows:

Clint Hebert (Devon Gas Services)
Paul Spear (Crossland Acquisition)
Kay Crozier
Charles P. Hatter
Karen E. Cypert
Jynetta D. Moore

- Motion to approve applicant(s) made by Greg Althoff and seconded by Linda Burkett: ***motion carried***

Craig indicated that he has received an invoice from Mark Bradley for the new membership badges. The invoice was given to Donna Harrison.

Programs

Linda Burkett stated that the April luncheon will be at the Garden's restaurant at the Fort Worth Botanical Gardens. The topic will be the Trinity River Vision.

Newsletter

Denise Perez stated that she didn't receive the legal portion of the newsletter by the deadline. She further suggested that we include reference to the spring seminar and golf tournament.. She said that she has received positive feed back on the newsletter.

Social

Karen Gnuse stated that the social event had been narrowed down to four options that were within the budget. Information will be left at each table. Bill Stoll said that he would present them to the members at the meeting. The options include:

1. Joe T. Garcia's – Christmas lunch
2. Sneaky Pete's - summer
3. Boat trip similar to last year - summer
4. Donation to disabled Iraqi war veterans

David Harry suggested that we make sure that the chapter is willing to accept the fact that there might not be a social event because it is likely that the membership would choose the disabled war veterans donation.

Greg Althoff mentioned that it will be difficult to determine which veterans to donate to and suggested that we don't present the donation option in lieu of the social event. Greg suggested that we take up the idea of donating to the veterans another time.

Bill Stoll indicated that he would only present the three social options to the members present at the meeting.

Greg Althoff asked if we could accept internet voting. Bill said that given the time constraints, only the members present at the meeting would be able to vote on the social event.

Old Business

Scholarships - Bill Stoll stated that the process and award amounts would remain the same as last year and that the information is in the process of being updated on the website.

New Business

New Member Approval Procedure – Bill indicated that during the Winter Forum, the topic of delays in member approval came up. Headquarters is attempting to decrease delays in processing of memberships. Bill suggested that from a chapter standpoint, that in the months that the board doesn't meet the chapter approve members via email.

Greg Althoff suggested that a membership committee be formed that could meet during the off months. Bill Stoll wanted to keep the approval process as it is so that the names come before the entire board.

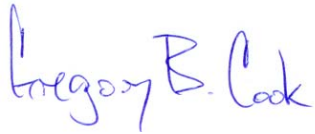
- Motion to approve that in the months that the board doesn't meet, the Membership Chair will distribute a new member list via email for approval made by Diane Burkhardt and seconded by Denise Perez: ***motion carried***

Speakers for College Station – Bill Stoll is requesting names for speakers for the highways portion of the seminar. Bill said that we may want to consider some of the speakers from the spring seminar if they fit the highway topic.

- Motion to adjourn made by Bill Stoll and seconded by Craig Brandt: ***motion carried***

Meeting adjourned at 11:28 am.

Minutes recorded by Gregory Cook
Secretary, Chapter 36



Gregory Cook
Secretary, Chapter 36