

Status  
Date

Draft

Amended & Approved   
January 23, 2007

| <b>MEETING MINUTES</b>                           |   |                                     |                                     |
|--|---|-------------------------------------|-------------------------------------|
| Meeting Type                                     | Board & Chapter Meeting                     |                                     |                                     |
| Meeting Date                                     | January 9, 2007                             |                                     |                                     |
| Meeting Time                                     | Board Mtg. @ 10:30 and General Mtg. @ 11:30 |                                     |                                     |
| Meeting Location                                 | Old Mill Restaurant, Dallas                 |                                     |                                     |
|  |   |                                     |                                     |
| Officers - 2007                                  |   | In Attendance                       | Absent                              |
| President  | Bill Stoll                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Vice-President                                   | Diane Burkhardt                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Treasurer  | Donna Harrison                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Secretary  | Greg Cook                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Director-1 Year                                  | Dan Wright                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Director-2 Year                                  | Jan Whatley                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Committee Chairs                                 |   | In Attendance                       | Absent                              |
| PDC – 1 Year                                     | Greg Althoff                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| PDC – 2 Year                                     | Cheryl Bennett                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| PDC – 3 Year                                     | Chris Krier                                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Education  | Greg Cook                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Education  | David Harry                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Education  | Charles Stearman                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Membership                                       | Craig Brandt                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Program  | Linda Burkett                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Program  | Kathy Jones-Robertson                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Newsletter                                       | Denise Perez                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Historian/Photographer                           | Denise Perez                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Social Director                                  | Karen Gnuse                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Guests:</b> Mark Breedlove, Darrell Burkhardt |   |                                     |                                     |

## **BOARD MEETING HELD ON JANUARY 9, 2007**

The meeting was called to order by President, Bill Stoll at 10:45 am.

### **President: Bill Stoll**

Bill Stoll asked for suggestions with respect to topics for A&M so that they can be discussed at the Winter Forum.

Donna Harrison is being transitioned as the Treasurer; however, Bill's work obligations have slowed these efforts somewhat.

### **Vice President: Diane Burkhardt**

In Diane's absence, Bill Stoll reported that Diane is working on the Spring Seminar. We are still awaiting confirmation from Carter Burgess on the facility.

Jan Whatley expressed his concern that a date for the spring seminar has not been confirmed and that a date needs to be finalized by the end of the week.

### **Treasurer: Donna Harrison**

Bill Stoll reported the following financial numbers for November:

|                                  |    |                 |
|----------------------------------|----|-----------------|
| Beginning Balance as of 11/01/06 | \$ | 34,062.21       |
| Inflows                          | \$ | 11,751.23       |
| Outflows                         | \$ | <u>1,604.90</u> |
| Ending Balance as of 11/30/06    | \$ | 44,208.54       |

Bill Stoll reported the following *estimated* financial numbers for December:

|                                  |    |              |
|----------------------------------|----|--------------|
| Beginning Balance as of 12/01/06 | \$ | 44,208.54    |
| Inflows                          | \$ | 702.23       |
| Outflows                         | \$ | <u>82.90</u> |
| Ending Balance as of 12/31/06    | \$ | 44,827.87    |

- Motion to accept Treasurer's report made by Greg Althoff and seconded by Jan Whatley: *motion carried*

### **Secretary: Greg Cook**

Minutes from planning meeting presented for amendment. Revisions noted.

- Motion to accept Secretary's report made by Greg Cook and seconded by Greg Althoff: *motion carried*

### **Directors**

Jan Whatley presented the sign up board for volunteers for PRES. There are 80 slots available. Jan will email the sign up sheet after the membership has had an opportunity to view and sign up.

Bill Stoll, for Dan Wright, stated that there are only three IRWA courses, two of which are seminars, that are approved by the State for appraiser continuing education credit. Headquarters terminated the position that was directly responsible for maintaining ACE approval of the IRWA courses. Headquarters is planning on manning this position again, but no time line was given by headquarters.

### **Professional Development**

Greg Althoff stated that he has received several applications for certification/designation as well as having several proctor exams scheduled. Greg also indicated that he plans on marketing the certifications and designation more to the members.

Greg noted his desire to reinstate the Chapter's tuition discount for SR/WA's and candidates to encourage the membership to pursue the designation

### **Education**

No report.

### **Membership**

Craig Brandt indicated that he has received two paid membership applications. They are as follows:

Regina Foster, City of Dallas Relocation Department  
Janet Burleson, Pipeline Services-Springtown

- Motion to approve applicant(s) made by Greg Althoff and seconded by Linda Burkett: *motion carried*

Linda Burkett asked when the new members are recognized at meetings. Bill Stoll indicated that we do recognize the new members at the chapter meetings. An effort is made to have membership pins and nametags to present to them at the chapter meeting.

Greg Althoff suggested that badges and pins could be passed out to the new members shortly after approval by chapter rather than waiting for the process to be completed by headquarters. Greg also expressed his desire for the reinstatement of yellow badges for candidates.

Bill Stoll indicated that Mark Bradley is the contact for the membership badges. Craig Brandt will follow-up with Mark to see if he is still interested in ordering the badges.

### **Programs**

Linda Burkett asked for suggestions for speakers and locations for upcoming chapter meetings. She expressed her desire to have 2007 planned by next month.

Linda announced that the February meeting will be at Shady Oaks BBQ in Arlington. They have a room that will accommodate 100 people.

## Newsletter

Bill Stoll, for Denise Perez, stated that the deadline for newsletter offerings is the 15<sup>th</sup> of the prior month. Also, Denise is in the process of applying for the annual IRWA award for best newsletter.

## Social

Karen Gnuse asked for volunteers to serve on the summer social activity committee.

## New Business

Scholarships – Bill Stoll stated that in the past the President and Directors have formed the scholarship committee. Bill asked if the Board desired a chance in this practice. No opposition was noted.

Balfour Nominations – Bill Stoll indicated that nominations will be taken for the Balfour Award at the February chapter meeting.

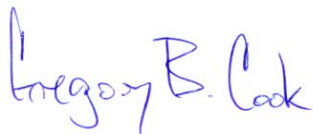
Merchant Account – Greg Althoff made a motion to utilize the merchant account to accept payment for the chapter meetings. However, Bill Stoll asked that the topic be tabled until next month to allow the Treasurer to study the matter.

Website – Mark Breedlove stated that the development of the new website has been delayed due to work requirements. Mark also asked if the Chapter wished to find another webmaster or continue with him. It was agreed that the Chapter would continue with Mark as the webmaster and work with his schedule. Mark indicated that he needs updated Board member photos for the website. Mark stated that the pull down menus need to be established by the chapter and he would set them up. Bill Stoll indicated that he would head-up this effort.

- Motion to approve Mark Breedlove's annual webmaster fee of \$599 made by Donna Harrison and seconded by Kathy Jones-Robertson: ***motion carried***
- Motion to adjourn made by Greg Cook and seconded by Kathy Jones- Robertson: ***motion carried***

Meeting adjourned at 11:27 am.

Minutes recorded by Greg Cook  
Secretary for IRWA Chapter 36



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**Greg Cook**  
**Secretary, Chapter 36**