



International Right Of Way Association Chapter 36

Meeting Minutes

Meeting Type	Chapter Meeting
Meeting Date	May 9, 2006
Meeting Time	Board Meeting @ 10:30; Regular Meeting @ 11:30
Meeting Location	Dave and Busters at IH35/Walnut Hill – Dallas

<u>Officers - 2006</u>		In Attendance	Absent
President	Jan Whatley	X	
Vice-President	Craig Marek		X
Treasurer	Bill Stoll	X	
Secretary	Diane Burkhardt	X	
Director-1 Year	Steve Kunkel	X	
Director-2 Year	Dan Wright		X

<u>Committee Chairs</u>		In Attendance	Absent
PDC – 1 Year	Kathy Robertson		X
PDC – 2 Year	Greg Althoff	X	
PDC – 3 Year	Cheryl Bennett		X
Education	Greg Cook		X
Education	Heather Knipstein		X
Education	Charles Stearman	X	
Membership	Kathy Hall	X	
Program	David Harry	X	
Newsletter	Denise Perez		X
Historian/Photographer	Denise Perez		X
Social Director	Karen Gnuse	X	

Guest:
Kyle Ray

CHAPTER MEETING HELD ON MAY 9, 2006

The meeting was called to order by President Jan Whatley.

The Secretary, Diane Burkhardt, distributed copies of the minutes from March 14, 2006, meeting. The minutes were read, corrected and approved as amended.

Bill Stoll moved to approve the minutes, Greg Althoff– seconded the motion – **Motion carried.**

President – Jan Whatley

Present. Judging by attendance and the Chapter Treasurer's report, the Spring Seminar was a huge success for Chapter 36. Jan thanked all who were an intricate part of the success of the Seminar.

The Board has approved the Chapter to utilize paying by credit card for the up-coming boat event in July, but not for monthly meeting lunches.

Per the criteria listed on the web page, no scholarship applications were received. It has been suggested that the deadline be extended to May 30th.

Steve Kunkle moved to extend the deadline, Bill Stoll – seconded the motion – **Motion carried.**

Gentry Hubbard and Stacy need to be contacted as volunteers to up-date the membership roster. All members not paid were dropped from the role. Kathy Hall will call the chapter members and remind them.

Meetings need to be announced on the web page earlier during the month. David Harry responded that it is becoming increasingly more difficult to find meeting locations due to required room size. Fortunately, Chapter 36 is growing, but the payoff is now the Chapter requires larger rooms for meetings. Unfortunately, the days of \$15 lunches are gone. It was recommended to use the Coors facility in Fort Worth for a meeting. The room and beer are free, but it would require an evening meeting. The attendance at evening meetings has been proven to be significantly lower than lunch meetings.

Vice-President – Craig Marek

Not Present.

Treasurer – Bill Stoll

Present. Presented the following Treasurer's report:

Judging by attendance and the Chapter Treasurer's report, the Spring Seminar was a huge success for Chapter 36. As with every year, changes were implemented to improve over past seminars. For starters, the Seminar finances were separated from the Golf Tournament finances. The, the Chapter acquired a merchant services account that allowed participants to pay via Master Card or VISA. As a result, 46 participants and one sponsor used this means of payment. At the same time, we set up the ability to monitor our checking account on-line. This allowed us to verify receipt of merchant services credits in real time. As a result, we discovered that Bank of America was not crediting our merchant services receipts to our account and was, in fact, crediting our funds to another account. We were able to challenge the bank quickly while the transactions were fresh and the money was fully accounted for and credited to our account by April 12, 2006. This ability will also allow us to incorporate credits such as

interest earned and debits such as electronic fund transfers for website hosting fees into the monthly treasurer's report that is usually prepared and presented before receipt of the monthly (paper) bank statement.

Chapter 36 donated \$1,000 to the East Texas Hospice in conjunction with the Steve Baggett Memorial Golf Tournament on Thursday, April 6, 2006.

Gross receipts, including \$425.00 that was billed to TxDOT were \$13,700.00, total expenses were \$2,764.24 for a **Net Profit to Chapter 36 \$10,935.76**

During the month of April:

The Chapter's total inflows are: \$10,903.18
The Chapter's total outflows are: \$38,810.50

Diane Burkhardt moved to approve the Treasurer's report, Steve Kunkle – seconded the motion – **Motion carried.**

Secretary – Diane Burkhardt

Present. No report

Director – 1 Year – Steve Kunkel

Present. Kunkel will make the announcement for the scholarship deadline being extended at the meeting.

Steve inquired on receiving authorization from the Board of Directors to represent the Chapter when voting at the conference in Denver, Colorado. He has not received any information from International regarding his authorization. Jan will follow up.

Director – 2 Year – Dan Wright

Present. No report.

Education Committee - Greg Cook, Chair

Not Present.

Professional Development Committee – Kathy Robertson, Chair

Present. No report.

Membership Committee – Kathy Hall, Chair

Present. Kathy Hall reported that ten applications with payment have been received: Members for May, 2006:

- 1) Ed Cropp, Pharos Corp., 5650 Riverside, Suite 101, Ft. Worth, TX 76137, edcropp@gmail.com
- 2) Wendy Croft, SRLS Texas, LLC, 7920 Beltline, Suite 170, Dallas, TX 75254, wcroft@srls.net
- 3) Mike Bearden, SAM, Inc., 1450 Empire Central Drive, Suite 175, Dallas, TX 75247,
- 4) Jennifer Russell, Crosstex, 2706 Lancaster Street, Garland, TX 75044 jniskydive@hotmail.com
- 5) Shane Sanders, Segrest & Segrest, P.C., 28015 W. Hwy. 84, McGregor, TX 76657 shanesanders@segrestfirm.com
- 6) Pat Kimbell, Kimbell Group, Inc., P.O. Box 741535, Dallas, TX 75374-1535 pkimbell@kimbellgroup.com
- 7) John Manganilla, TXU, 3303 Francis Drive, Wylie, TX 75098 johnjm74@yahoo.com
- 8) Hilarie Dzianott, City of Carrollton, P.O. Box 110535, Carrollton, TX 75077-0535 HilarieDzi@aol.com
- 9) Brad Penn, James Daniels & Associates, 9239 White Way, BENbrook, TX 76126 brad.penn@att.net
- 10) Gregg Larson, Devon Gas Services, L.P., P.O. Box 351, Graford, TX 76449 gregg.larson@dvn.com

Greg Cook made a motion to approve the applications for membership, Diane Burkhardt seconded the motion. **Motion Carried.**

Program Committee – David Harry, Chair

Not Present. No report.

Newsletter Committee/Historian/Photographer – Denise Perez

Not Present.

Social Committee – Karen Gnuse

Present. Karen Gnuse reported that the boat trip would be as scheduled on July 22nd from 6:00 to 10:00 p.m. The cost will be \$25 per couple, \$15 for single and \$10 for children ages 6 to 10 years old. The meal will be catered by Village Grill, liquor, other beverages and paper goods will be supplied by the Chapter. Karen Gnuse, Wayne Cockrell, Virginia Edwards, Diane Burkhardt, Gentry Hubbard, Jimmy Smith, Craig Brandt and Stacie Walton have volunteered to divide up the list of Chapter members and call each one to invite them to attend the boat trip.

Greg Althoff shared at length his disapproval of the boat activity. The board responded that the boat activity is the only Chapter event that is for the entire family and is not a regular IRWA meeting.

Bill Stoll made the motion to approve the boat trip in July, Jan Whatley seconded the motion. **Motion Carried.** Greg requested that it be noted that he voted “no” for the boat trip.

Website – Mark Breedlove

Not Present. No report.

New Business:

Jan reminded the Board of the President Public Real Estate Education Symposium (PRES) that will be held in Dallas on February 13-15, 2007. Information can be found on the International webpage. Diane Burkhardt and Donna Harrison are to plug into the event for the Chapter.

The 2007 Spring Seminar committee needs to start planning next year’s event.

There was no other new business.

Diane Burkhardt made a motion to adjourn, which was seconded by Gregg Althoff. **Motion Carried.**

Meeting Adjourned at 11:35 A.M.
Minutes recorded by Diane Burkhardt,
Secretary for IRWA Chapter 36.

Meeting Minutes:

Diane Burkhardt
Secretary, Chapter 36