



International Right Of Way Association Chapter 36

MEETING MINUTES	
Meeting Type	Board of Directors Meeting
Meeting Date	September 14, 2005
Meeting Time	10:30 AM – 11:30 AM
Meeting Location	Humperdink's Restaurant Arlington, Texas

Officers – 2005		In Attendance	Absent
President	Dan Wright	X	
Vice President	Cheryl Bennett		X
Treasurer	Craig Marek	X	
Secretary	Donna Harrison	X	
Director – 2 year	Steve Kunkel	X	
Director – 1 year	Wendell Pyles	X	
Committee Chairs			
PDC – 1 year	Scott Rustand	X	
PDC – 2 year	Kathy Robertson	X	
PDC – 3 year	Greg Althoff	X	
Education	Greg Cook	X	
	Bob Carroll		X
	Heather Knipstein	X	
Membership	Bill Stoll	X	
Program	David Harry		X
Newsletter/Historian	Denise Perez	X	
Social	Diane Burkhardt	X	
Guests			
	Frances Wilson	X	
	Jan Whatley	X	

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OFFICER & COMMITTEE CHAIRMAN REPORTS

President Dan Wright called meeting to order. The minutes of the May meeting were distributed and reviewed. Steve Kunkel noted that Lisa Harrison was nominated from “Region 2” for the Professional of the Year. Wendell Pyles moved to accept the minutes as corrected. **Motion carried.**

Vice-President – Cheryl Bennett

No Report

Treasurer – Craig Marek

The financial report was presented for the Spring Seminar & Golf Tournament which netted \$1641.29. The net income did not cover the expenses for this year to send the Chapter President and Directors to the annual IRWA Conference.

The financial report was presented for the Second Annual Summer Boat Event, which had 79 attendees, coming under the approved budget of \$2,000, at \$1,890.50.

Craig Marek also provided a detailed cost report analysis for 2005 luncheon expenses, member attendees and guests. Our luncheon expense is increasing due to the restaurants charging for the room and the chapter paying for guest’s meals. Kathy Robertson will investigate some other restaurants that do not have a room charge. Bill Stoll recalled that our chapter had decided to have at least 3 meetings at locations that are more reasonably priced. He has a form letter welcoming new members. Heather Knipstein will develop a form to track guests and Bill will implement a procedure to encourage them to join our chapter.

The October meeting is a joint meeting with the Appraisal Institute and will be held at the Diamond Club. The charge for the meal is \$24.64; however, we have a cap of \$20. Guest speaker will be Sen. Kim Brimer.

The November installation meeting will be held at Mazziano’s in Dallas with Randy Williams performing the installation of officers.

A treasurer’s report was also presented indicating a balance of \$24,063.28, which does not include August interest.

Bill Stoll made a motion to accept the Treasurer’s report. Dan Wright seconded the motion. **Motion Carried.**

Secretary – Donna Harrison

No report

Director – 1 Year – Wendell Pyles

No report

Director – 2 Year – Steve Kunkel

Steve Kunkel reported that Lisa Harrison announced at Toronto that Pinnacle would match the donations made to the Education Fund in memory of Howard Armstrong. It was reported that donations were between \$30,000 - \$40,000.

Steve Kunkel reported that membership dues were discussed in Toronto, and they will be increased more frequently.

He also reported that Juan Zaragosa was elected to the IEC and Lisa Harrison was awarded Region 2 Professional of the Year at A & M.

Education Committee - Greg Cook, Chair

Gregg Cook reported that class incomes are up. Upcoming IRWA courses include 505 and 506 are scheduled to be held in September; courses 504, 400 and 503 in October.

Professional Development Committee – Scott Rustand, Chair

Scott Rustand reported that Bill Stoll and Sean Harrison are scheduled to receive their SR/WA certificates today. Daria Padegimas' will be mailed to her in California.

Scott reported that he received an application for RAC from Donna Tyra.

Membership Committee – Bill Stoll, Chair

Bill Stoll reported the receipt of ten (10) new applications and fees received for membership for the following:

David P. Berg, City of Frisco

Pasha L. Baker, Right of Way agent with TBE Group

Brad W. Ballenger, Right of Way Supervisor, Ballenger and Associates

Marcus F. Boyd, Right of Way agent with Pinnacle Consulting Management Group, Inc.

Melanie R. McCarthy, Right of Way Agent with Pinnacle Consulting Management Group, Inc.

Kyleen Scott, Admin Assist., with Kennedy Associates.

Robin Freeman-Davis, Right of Way Administrator with Denton County Public Works

Ron W. Kerr, Director of Land, Crosstex Energy Services, LP

Faye M. Searcy, Acquisition Agent with Dallas County Public Works

Toby E. Winn, Right of Way Agent with US Right of Way Acquisition Company

Carol A. Nuegent

Bill verified that IRWA has received the fees and made a motion to approve the applications for membership. Wendell Pyles seconded the motion. **Motion Carried.**

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Bill sends e-mail when any of the following occurs:

1. When an application is received.
2. When an application is approved.
3. When guests attend, he sends an e-mail encouraging them to join.

With these actions Chapter 36 membership totals 223 members including 57 members with SR/WA designations. Of the 57 SR/WA's, 7 are retired members.

Program Committee – David Harry, Chair

No report

Newsletter Committee/Historian/Photographer – Denise Perez

Denise Perez reported that it is difficult for Historian, Ben Clayborne, to attend the meetings, so she will also take over as Historian/Photographer for the remainder of this year.

Dan Wright thanked her for accepting this additional responsibility.

Social Committee – Diane Burkhardt

No report

Website – Mark Breedlove

The website renewal contract is due at a cost of \$599 per year.

Old Business:

Wendell Pyles reported that the Stetson Hat and carrier purchased for \$150 by the Chapter was donated to International for the auction brought \$300.

Dan Wright reported that David Sinclair, Region 2 President, sent a Thank You to the Chapter for the \$1000 donation to the Education Fund in memory of Howard Armstrong.

Spring Seminar

Dan Wright and Wendell Pyles received several compliments on the Spring Seminar.

Winter Forum:

The Regional officers have taken the lead to assist with the forum. They will most likely request financial support from our chapter.

New Business:

The Nominations Committee will be Steve Kunkel, Greg Cook and one member from the general membership to be nominated at today's meeting (Darrell Burkhardt was nominated).

The 2006 Spring Seminar will be held in April. Dan Wright will have the lead assisted by the Chairman and VP. Wendell Pyles suggested that the Spring Seminar process be formalized. Steven Kunkell agreed. Dan Wright stated that the ex-President will assist and will appoint the committee.

There was no other new business.

Wendell Pyles made a motion to adjourn, which was seconded by Steve Kunkel. **Motion carried.**

Meeting Adjourned.
Minutes recorded by Donna Harrison,
Secretary for IRWA Chapter 36.