



**INTERNATIONAL RIGHT OF WAY ASSOCIATION**

19210 S. Vermont Avenue, Building A, Suite 100  
Gardena, CA 90248  
Phone: (310) 538-0233  
www.irwaonline.org

**Coming Soon!**

**Course 504:  
Computing Replacement Housing Payments**

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Computing Replacement Housing  
Payments**

**Course Description:**

"Computing Replacement Housing Payments" is an advanced relocation course, designed for participants with thorough knowledge and experience implementing the Uniform Act. Realistic and complex situations are used as if the participants have been assigned to a small project requiring the relocation of the occupants of twelve (12) residential properties. The household surveys have been conducted and a copy of each interview sheet is contained in the materials provided. The participants will be acting as the individuals assigned to compute the replacement housing payments on behalf of the Agency. Participants should have the knowledge to calculate basic payments, group discussions and exercises maximizing practical application of the cases studies will be the emphasis of this course.

**Prerequisites:**

It is highly recommended that participants successfully complete IRWA Course 501, "Residential Relocation Assistance", or have at least two (2) years experience performing relocation assistance, prior to attending this class.

**Topics:**

- The importance of collecting the pertinent information at the interview stage
- Replacement Housing Payments for 90-day occupants
- Aliens not lawfully present
- Replacement Housing Payments for less than 90-day occupants
- Replacement Housing Payments for 180-day owner occupants
- Legal reference - The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Public Law 91-646) as amended
- Regulatory Reference 49CFR part 24

**Course Tuition Includes:**

Participant's Manual; Federal Register

**Required Materials:**

Handheld Calculator

**Who Should Take This Course:**

This course is intended for experienced right of way practitioners who are in the field of relocation assistance.

|                  |  |
|------------------|--|
| Last Name        | First Name   |
| Title            |  |
| Company Name     |  |
| Address          |  |
| City, State, Zip |  |
| ( ) -            | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Phone            | Member   |
| Member ID Number |  |
| Email Address    |  |

If payment includes the fees for registrants other than yourself, check here:   
 (Please submit names of other registrants on a separate paper along with this form)  
 Will you also be attending?  Yes  No

| Registration Deadlines | Member Tuition | Non-Member Tuition | Total Tuition Amount Due |  |
|------------------------|----------------|--------------------|--------------------------|--|
| Before 5/17/2010 :     | \$415.00       | \$520.00           | \$ _____                 | Total Member Registrants: ____<br>Total Non-Member Registrants: ____ |
| After 5/17/2010 :      | \$440.00       | \$545.00           | \$ _____                 |  |

PRINT NAME AS IT APPEARS ON CARD: \_\_\_\_\_

Amex  MC  Visa  Card #: \_\_\_\_\_ Exp: \_\_\_\_\_ 3-Digit CVV: \_\_\_\_\_

Signature: \_\_\_\_\_ Amount to be Charged: \_\_\_\_\_

### Course 504: Computing Replacement Housing Payments

**Sponsor:** IRWA Chapter 36  
**Date:** June 14-15, 2010  
**Time:** 8:00 AM - 5:00 PM Daily  
**City:** Richardson, TX

**Class Location:**  
 Halff Associates  
 1201 North Bowser Road  
 Richardson, TX 75081  
 Phone: (214) 346-6291 (Sandi Foreman)

**Four Ways to Register:**  
**Online:** www.irwaonline.org  
**Fax:** (866) 388-7419  
**Phone:** (310) 538-0233, x138  
**Contact Coordinator**

**Cancellation Policy:** All classes scheduled by IRWA chapters are subject to cancellation. All class registrants are encouraged to contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be canceled at any time at the chapter's discretion. Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid course registration, if any, and IRWA and its chapters assume no other registrant liability resulting from class cancellation. Please see irwaonline.org for complete policy details.

**Refund Policy:** Written notification of intent to cancel registration must be received by both the Course Coordinator and Headquarters Staff prior to the class start date in order to be eligible for a tuition refund. **100% refund** if notice is received 15 days or more prior to class start date; **75% refund** if notice is received less than 15 days prior; **no refund** will be issued for notice received on or after class start date.

**Parking at Class Location:**

Parking is free. Park in the general lot on the north side of the building. Main entry to the facility is at the northwest corner of the building. **Do not park in visitors parking.**

**Accommodations:**

Participants are responsible for securing their own hotel accommodations for this class.

**Course Coordinator:**

Karen Gnuse  
 151 W. Walters Street  
 Lewisville, TX 75057  
 Phone: (972) 420-0800 / Fax: (972) 420-0820  
 Email: kgnuse@usrightofway.com

**\*\* PLEASE NOTE:** Members of Chapter 36 are eligible for an \$85 tuition discount. This option is not available via online registration. To register with this discounted tuition, please contact Nikki Adams at IRWA Headquarters: adams@irwaonline.org \*\*

**About the Facilitator:**

**Donna Harrison, SR/WA, R/W-RAC, R/W-NAC,** is Vice President of Pinnacle Consulting Management Group, Inc. and responsible for projects, business development and project management. Ms. Harrison has more than 18 years experience in the right of way profession focusing on the acquisition, relocation, eminent domain, and management aspects of the industry. Since 1990 she has worked with and is familiar with FHWA, FTA, FAA and USACE policies, procedures and funding. She is the Region 2 representative to the International Relocation Assistance Committee, the Relocation Assistance Committee Conference Chair, holds a Texas real estate license, and is Chapter 36 President.